



MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY

MINUTES of BOARD MEETING

Wednesday, July 18, 2018

Mountain Transit
621 Forest Shade Rd.
Crestline, CA 92325

OPEN SESSSION 9:00 A.M.

Board Members Present:

Randy Putz, Chairman, City of Big Bear Lake
Bill Priest, Vice-Chairman, San Bernardino County,
2nd Supervisorial District
Terisa Bonito, Member-at-Large
Liz Harris, San Bernardino County, 3rd Supervisorial District

Agency Personnel:

Kathy Hawksford, GM/CEO
Sandy Benson, AGM
Steve Brouard, Operations Supervisor
BettyAnn Merrill, Administrative Assistant/Board Secretary

Members Excused:

Bob Jackowski, City of Big Bear Lake

Other:

Carol Green, San Bernardino County Legal Counsel

1.0 CALL TO ORDER

Chairman Putz called the meeting to order at 10:44 a.m.

1.1 Pledge of Allegiance

Member Harris led the Pledge of Allegiance.

1.2 Roll Call

Roll call was taken noting all members were present.

2.0 STAFF PRESENTATIONS

None

3.0 COMMITTEE REPORTS

None

4.0 PUBLIC COMMENTS

None

5.0 CONSENT CALENDAR

Chairman Putz called for discussion of the Consent Calendar. Motion to approve was made by Member Harris with second by Member Bonito. No discussion. A roll call vote was taken with motion passing unanimously.

6.0 CARRY OVER ITEMS

None

7.0 NEW BUSINESS

7.1 Drug and Alcohol Policy Revisions for Safety Sensitive Employees

Ms. Hawksford presented the proposed modifications to MT's Drug and Alcohol Policy for Safety Sensitive Employees as required to ensure MT's policy contains up-to-date definitions and language in compliance with State and Federal regulations. Discussion followed regarding the changes to the

policy in regards to the changes. Motion to approve was made by Member Bonito with second by Member Priest. A roll call vote was taken with motion passing unanimously.

7.2 Negotiator Appointment for General Manager

Ms. Hawksford stated that her contract calls for an annual appraisal of her performance which is normally conducted in August. A labor negotiator is to be appointed by the Board who will present any amendments to the Board in a Closed Session. Proposed amendments to the GM's contract will be voted on by the Board in a future Open Session following the Closed Session. Legal Counsel was appointed last year to serve as negotiator. Motion to appoint Ms. Green, MT's Legal Counsel, as negotiator was made by Member Bonito with second by Member Preist. A roll call vote was taken with motion passing unanimously.

8.0 GENERAL MANAGER'S REPORT

Ms. Hawksford reported on the following items:

- **Sandalwood Bus Stop**
MT will be moving the bus stop located on Sandalwood behind Vons to Big Bear Blvd. This will be an interim relocation until approval is received from Caltrans to do the cutout on the boulevard.
- **Acquisition of Property**
MT met with the City of Big Bear Lake and MT's relator regarding the Riffenberg property. Discussion of the issues related to the property being in a flood plain and effect on the cost of building. Member Putz inquired if an Ad hoc committee needed to be formed and meet; Ms. Hawksford indicated that nothing had transpired yet that required the committee to meet.
- **Union Membership**
Ms. Hawksford informed the Board that due to a new law, drivers and dispatchers are no longer required to join the Union. Eight employees have expressed desire to opt out of Union membership. Discussion followed regarding the impact this may or may not have on MT in relation to benefits. Ms. Greene suggested MT contact the City to see if there was any possibility of participating in their benefit plans since MT's plans covering administrative employees is age based and the cost of providing benefits may impact MT's budget. Chairman Putz requested that an update be provided at the next Board Meeting.

9.0 CONVENE TO CLOSED SESSSION

Chairman Putz convened to Closed Session at 11:08 a.m.

10.0 RECONVENE TO OPEN SESSION

Chairman Putz reconvened to Open Session at 11:15 a.m. stating that there was nothing to report.

11.0 GENERAL COMMENTS AND ANNOUNCEMENTS

11.1 Administration

None

11.2 Board Members

None

12.0 ADJOURNMENT

Chairman Putz adjourned the meeting at 11:16 a.m. The next regularly scheduled Board Meeting will be held Wednesday, August 15, 2018, 10:30 a.m. at the City of Big Bear Lake, Training Room, 39707 Big Bear Blvd., Big Bear Lake, CA.