



MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY

MINUTES of BOARD MEETING Wednesday, March 21, 2018

Sky Park at Santa's Village
28950 California 18
Skyforest, CA

OPEN SESSION 10:30 A.M.

Board Members Present:

Liz Harris, San Bernardino County, 3rd Supervisorial District
Bob Jackowski, City of Big Bear Lake
Randy Putz, Vice-Chairman, City of Big Bear Lake
Bill Priest, San Bernardino County, 2nd Supervisorial District

Agency Personnel:

Kathy Hawksford, GM/CEO
Sandy Benson, AGM
BettyAnn Merrill, Administrative Assistant/Board Secretary

Other:**Members Excused:**

Terisa Bonito, Chairman, Member-at-Large

1.0 CALL TO ORDER

Vice Chairman Putz called the meeting to order at 10:34 a.m.

1.1 Pledge of Allegiance

Member Harris led the Pledge of Allegiance.

1.2 Roll Call

Roll call was taken noting Member Bonito was excused.

2.0 STAFF PRESENTATIONS

None

3.0 COMMITTEE REPORTS

None

4.0 PUBLIC COMMENTS

None

5.0 CONSENT CALENDAR

Vice Chairman Putz called for discussion of the Consent Calendar. Discussion of ridership numbers, noting that the decline in Big Bear Fixed Route service was due to lower mountain resort passengers. Motion to approve consent calendar was made by Member Jackowski with second by Member Harris. A roll call vote was taken with the motion passing unanimously.

6.0 CARRY OVER ITEMS

6.1a Nomination and Election of Officers

Motion to table this item until the May meeting was made by Member Jackowski and seconded by Member Harris since Member Bonito is absent and will be unable to attend the April meeting as well.

7.0 NEW BUSINESS

7.1 Resolution 2018-003: Grant Application for Low Carbon Transit Operating Program

Ms. Hawksford explained that Mountain Transit (MT) was eligible to apply for a Low Carbon Transit Operating Program (LCTOP) grant in the amount of \$68,101 which will be used to augment the previously awarded LCTOP grant for operating the new Victor Valley Off-the-Mountain service. Motion to approve was made by Member Harris with second by Member Priest. A roll call vote was taken with the motion passing unanimously.

7.2 Reallocation of Capital Funds

Ms. Hawksford stated that MT would like to reallocate State Transit Assistance (STA) and Local Transportation Funds (LTF) for capital expenditures as vehicle repairs are exceeding what was budgeted for FY17-18. Engine replacements, telma retarders and transmission repairs have been required on several vehicles. With the delay in receipt of CMAQ funding for the purchase of replacement vehicles, it is necessary to keep the current vehicles operating. Member Jackowski questioned if these funds could be reallocated from a prior year to the current. Discussion followed with Ms. Hawksford explaining the process. Motion to approve was made by Member Jackowski with second by Member Harris to approve the reallocation of funds. A roll call vote was taken with motion passing unanimously.

7.3 Appointment of Members to Finance Committee

Ms. Hawksford stated it was time to start preparation of the FY18-19 budget and needed two members to serve on an ad hoc Finance Committee. She felt that the Board should appoint the members. Vice Chairman called for volunteers. He also inquired if the election of officers would have any effect on who should serve. Ms. Hawksford would like to get the budget done in time for the May meeting. Discussion followed. Member Harris suggested that once the budget is ready for review, that Ms. Hawksford send out an email to see who is available to serve on the committee. No further action taken.

8.0 GENERAL MANAGER'S REPORT

Ms. Hawksford reported on the following items:

- Victor Valley Off-the-Mountain service started March 1, 2018 and ridership was discussed earlier in the meeting.
- TDA Audit was performed last week and when results are received they will be brought to the Board.
- Staff has been working on several grants, one of which was the Low Carbon Transportation Operating Program approved under Item 7.1.
- Ms. Benson reported that two vehicles (Micro Birds made by Blue Bird) have been ordered since the last Board Meeting in which the Board allocated funding for the purchase. One will be used on the new Victor Valley OTM and the other on the Big Bear Dial-a-Ride. Buses are being painted and should arrive in a couple of weeks. A Trolley has also been ordered which should arrive in

May in time to start the summer service in Rim area. Discussion of electric vehicles and AQMD requirements followed.

9.0 GENERAL COMMENTS AND ANNOUNCEMENTS

9.1 Administration

None

9.2 Board Members

None

10.0 ADJOURNMENT

Vice Chairman Putz adjourned the meeting at 10:57 a.m. The next regularly scheduled Board Meeting is scheduled to be held Wednesday, April 21, 2018 at 10:30 a.m. at 641 Forest Shade Rd., Crestline, CA.