



MINUTES

MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY MINUTES –Meeting of the Board of Directors

Wednesday, January 15, 2020
Crestline/Lake Gregory Chamber of Commerce
24385 Lake Dr.
Crestline, CA 92325

Board Members

Randy Putz, Chair, City of Big Bear Lake
David Caretto, City of Big Bear Lake
Rod Shepherd, Member At Large

Agency Personnel

Kathy Hawksford, General Manager/CEO
Sandy Benson, Assistant General Manager
Karen Wentworth, Clerk of the Board
Lois Lane, Operations Manager

Members Excused

Bill Priest, Vice-Chair, 2nd Supervisorial District
James Miller, 3rd Supervisorial District

Guest(s)

John Tubb II, County Counsel

<p style="text-align: center;">CLOSED SESSION In accordance with Government Code Section § 54957.6 Continued General Manager contract negotiations and discussion</p>
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OPEN SESSSION 10:30 A.M.

1.0 CALL TO ORDER

Chairman Putz called the meeting to order at 10:30 A.M.

1.1 Pledge of Allegiance

Member Shepherd led the Pledge of Allegiance.

1.2 Roll Call

Roll Call was taken. Vice Chair Priest and Member Miller were excused.

1.3 Introduction of Legal Counsel

Ms. Hawksford introduced our new County Legal Counsel, John Tubbs II

1.4 Adjourn to Closed Session

Chairman Putz adjourned the meeting to Closed Session at 10:37 A.M.

1.5 Reconvene to Open Session

Closed Session reconvened at 10:51 A.M.

1.5a Report on Closed Session

John Tubbs II reported on the closed session. Ms. Hawksford's contract was amended by the Board to reflect a 3% base salary increase effective retro active to 9-17-19.

2.0 COMMITTEE REPORTS

None

3.0 PUBLIC COMMENTS

Chairman Putz called for any public in attendance. None.

4.0 CONSENT CALENDAR: RECEIVE & FILE

Chairman Putz called for any items to be pulled/extensions. Motion to approve the Consent Calendar was made by Member Caretto, second by Member Shepherd. Roll Call: The motion passed unanimously.

5.0 NEW BUSINESS

Chairman Putz led a discussion about the issue of not having a quorum at the meeting and how can the Board avoid this in the future. He suggested MT Staff to research the possibility of changing the Joint Powers Agreement (JPA) to include appointing a represented member from the County to having the Board able to appoint. Mr. Tubbs II explained the review would be done by the County and JPA not the Board. Ms. Hawksford will discuss with legal counsel and report at the next meeting. Chairman Putz recommends developing a short term and a long-term plan to fill vacancies.

5.1 Fiscal Year 2019 Financial Audit

Ms. Hawksford provided a summary of MT's Transportation Development Act (TDA) financial audit and stated this is a Receive & File item. Chairman Putz considered it Received & Filed.

5.2 Reallocation of Local Transit Funds Budget items require a quorum.

A quorum was not available. Chairman Putz moved this item to the February meeting.

1.1 Amending 2019/2020 Operating Budget Budget items require a quorum.

A quorum was not available. Chairman Putz moved this item to the February meeting.

1.2 Resolution 2020-001: CMAQ Funding

Motion to approve the resolution was made by Member Caretto, second by Member Shepherd. Roll Call: The motion passed unanimously.

1.3 Resolution 2020-002: 5311(F) Operating Grant for Off the Mountain Service

Motion to approve the resolution was made by Member Caretto, second by Member Shepherd. Roll Call: The motion passed unanimously.

1.4 Resolution 2020-003: 5311 Funding

Motion to approve the resolution was made by Member Caretto, second by Member Shepherd. Roll Call: The motion passed unanimously.

1.5 Real Estate Contract Award

Chairman Putz requested clarification of realtor fees and to move this item to the February meeting.

1.6 Wage & Salary Schedule for Non-Represented Employees

Motion to approve the Wage & Salary Schedule for non-represented employees was made by Member Shepherd, second by Member Caretto. Roll Call: The motion passed unanimously.

6.0 GENERAL MANAGER'S REPORT

- Services Interruptions – Ms. Hawksford provided information regarding MT's multiple methods of communicating service interruptions to the public.
- Big Bear Mountain Resorts 2019/2020 – MT began seasonal service to the resorts on 12-14-19.
- Represented Employees Insurance Increase – Teamsters Multi-Benefit Trust has increased the cost of medical insurance 5% beginning 1-1-2020 for represented employees.
- Big Bear Land Procurement – A Request for Proposal (RFP) has been published to obtain an appraisal for the new property on Business Center Dr.
- Stops & Shelters – Ms. Benson presented the results of her research of shelter designs keeping with a rustic/mountain/alpine look. She asked the Board Members to give their preference from the examples presented.
- Fire Recovery – Ms. Benson presented an update on the recovery efforts from the fire at the Crestline facility. Our offices on Pioneer Camp Road are fully functional after repairs and animal extermination. Power has been restored at our Forest Shade shop location.

7.0 GENERAL COMMENTS AND ANNOUNCEMENTS

7.1 Administration

Ms. Wentworth reminded all Board Members to return the Form 700 before the end of February.

7.2 Board Members

Member Caretto will not be in attendance of the April 2020 Board meeting.

8.0 ADJOURNMENT

Chairman Putz adjourned the meeting at 12:36 P.M. The next regularly scheduled meeting will be held Wednesday, February 19, 2020 at 10:30 A.M. City of Big Bear Lake, Training Room, 39707 Big Bear Blvd., Big Bear Lake, CA 92315