

MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY (MOUNTAIN TRANSIT)

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR
ADMINISTRATIVE BUILDING AND MAINTENANCE FACILITY
ARCHITECTURAL & ENGINEERING SERVICES**

Mountain Transit is seeking qualified firms (Consultant) to submit their Statement of Qualifications (SOQ) for providing architecture and engineering services for a new administrative building and maintenance facility (Project). The Consultant will act as the project architect responsible for architecture, design and engineering required for the planning, securing entitlements and building permits, construction documents, and construction observation and services associated with the construction of a new administrative building, new maintenance facility, and associated site work on property located at 160-170 Business Center Drive in Big Bear Lake, CA (APN 2328-021-12 &13).

Requests for Statement of Qualifications (SOQ) can be viewed on the Mountain Agency website at <https://mountaintransit.org>. The deadline for submitting Statement of Qualifications is **4:00 pm on October 29, 2020**.

Submit Five (5) copies of the Statement of Qualifications, including the Hourly Rate Schedule, in sealed envelopes/packages and shall be clearly marked **STATEMENT OF QUALIFICATIONS FOR MOUNTAIN TRANSIT ADMINISTRATIVE BUILDING AND MAINTENANCE FACILITY**. The envelopes/packages, which states the Consultant's name and address, and shall be clearly addressed as follows:

Mountain Area Regional Transit Authority
Attn: Sandy Benson, General Manager
P.O. Box 1501
Big Bear Lake, CA 92315

If SOQs are hand delivered, the address is 41939 Fox Farm Road, Big Bear Lake, CA. **PLEASE NOTE THAT ALL MAIL DELIVERIES SHALL BE TO THE P.O. BOX AND NOT TO THE PHYSICAL ADDRESS.** SOQs will be rejected if not addressed and packaged as indicated above. Faxed or e-mailed SOQs will not be accepted.

The Mountain Transit contact for this Request for SOQ is Mr. Mike Podegracz, Project Manager, Charles Abbott Associates, Inc., and is the sole point of contact for this procurement. Mr. Podegracz can be reached via e-mail at mikepodegracz@caa.inc or by phone at (949) 421-8447. Questions will be accepted up to seven (7) calendar days from the due date of the SOQ submission. **Do not contact Mountain Transit or City of Big Bear Lake staff regarding this SOQ.**