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**MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY  
AGENDA – Meeting of the Board of Directors**

Wednesday, May 15, 2019

City of Big Bear Lake Training Room

39707 Big Bear Boulevard, Big Bear Lake, CA 92315

**Board Members**

Randy Putz, Chair, City of Big Bear Lake

Bill Priest, Vice-Chair, 2<sup>nd</sup> Supervisorial District

Terisa Bonito, Member-at-Large

David Caretto, City of Big Bear Lake

Jim Miller, 3<sup>rd</sup> Supervisorial District

**Agency Personnel**

Kathy Hawksford, General Manager/CEO

Steve Brouard, Operations Supervisor

Elizabeth Cate, Finance Specialist

Karen Wentworth, Administrative Assistant

**Guest**

Liz Harris, Former Board Member

Bob Jackowski, Former Board Member

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**CLOSED SESSION**

In accordance with Government Code Section 54957.6a

Conference with General Manager regarding represented employees

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**OPEN SESSSION 10:30 A.M.**

**1.0 CALL TO ORDER**

1.1 Pledge of Allegiance

1.2 Roll Call

1.3 Adjourn to Closed Session

1.4 Reconvene to Open Session

1.4a Report on Closed Session

**2.0 STAFF INTRODUCTIIONS**

**3.0 COMMITTEE REPORTS**

None

**4.0 PUBLIC COMMENTS**

*Members of the public may address the Board on any item **not** on the posted agenda by completing a "Request to Speak" form. There is a **three (3)** minute time limit for addressing the board. The Brown Act prohibits Board members from taking action on items not listed on the agenda.*

**5.0 CONSENT CALENDAR: RECEIVE & FILE**

*All matters listed under the Consent Calendar are to be considered routine by the MARTA Board and will be enacted upon by one motion in the form listed. There will be no separate discussion of items unless, before the MARTA Board votes on the motion to adopt, members of the Board request specific items to be removed from the Consent Calendar for separate action.*

**5.1 Approval of Minutes of the April 17, 2019 Board Meeting**

**5.2 Operational Reports for April 2019**

**5.2a System Monthly Performance Report**

**5.2b Budget Report**

**5.2c Monthly Performance Statistics Report**

**6.0 CARRY OVER**

None

**7.0 NEW BUSINESS**

**7.1 Election of Member-At-Large and Secretary to the Board**

**8.0 GENERAL MANAGER'S REPORT**

**8.0 GENERAL COMMENTS AND ANNOUNCEMENTS**

**9.1 Administration**

**9.2 Board Members**

**9.0 ADJOURNMENT**

Next regularly scheduled Board Meeting will be held Wednesday, June 19, 2019, 10:30 a.m. at Sky Park, 28950 CA Highway 18, Sky Forest, CA



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**MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY  
MINUTES of BOARD MEETING**

Wednesday, April 17, 2019

Meeting will be held via Teleconference at the following locations:

Mountain Area Regional Transit Authority  
41939 Fox Farm Rd.  
Big Bear Lake, Ca 92315

Mountain Area Regional Transit Authority  
621 Forest Shade Rd.  
Crestline, CA 92325

**Board Members Present**

Randy Putz, Chair, City of Big Bear Lake  
Bill Priest, Vice-Chair, 2<sup>nd</sup> Supervisorial District  
Terisa Bonito, Member-at-Large  
David Caretto, City of Big Bear Lake  
Jim Miller, 3<sup>rd</sup> Supervisorial District

**Agency Personnel**

Kathy Hawksford, General Manager/CEO  
Sandy Benson, Assistant General Manager  
Betty Ann Merrill, Administrative Assistant/Board Secretary

**Members Excused**

Bill Priest, Vice-Chair, 2<sup>nd</sup> Supervisorial District

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**OPEN SESSSION 10:30 A.M.**

**1.0 CALL TO ORDER**

Chairman Putz called the meeting to order at 10:30a.m.

**1.1 Pledge of Allegiance**

Member Caretto led the Pledge of Allegiance.

**1.2 Roll Call**

Roll Call was taken noting Mr. Priest excused absence.

**2.0 STAFF PRESENTATION**

None

**3.0 COMMITTEE REPORTS**

None

**4.0 PUPLIC COMMENTS**

None

## 5.0 CONSENT CALENDAR

Chairman Putz called for any items to be pulled/extensions. Motion to approve by Chairman Putz. Motion second No Discussion. Roll Call: Bonito, Caretto, Miller with motion passing unanimously.

## 6.0 CARRY OVER

None

## 7.0 NEW BUSINESS

### 7.1 Resolution 2019-002: LCTOP Grant Application

Ms. Hawksford explained the resolution required by the state/Caltrans when we apply for a grant. Mr. Caretto mentioned the last meeting about improving the bus stops Ms. Hawksford indicated currently there is \$447,580.00 to improve bus stops. Although this amount may be substantial, it was noted whenever changes are made to a bus stop they must all be ADA compliant which includes a cement pad and sometimes the sidewalk. A question was asked is there an expiration on this money. A discussion ensued about when the money need to be expended. Ms. Hawksford noted the money is to be expended as soon as possible. State money comes through Prop 1B Low Carbon. Discussion on a 3 year spend cycle. A committee is put together to develop a report (binder DAC) CALJPIA did an analysis to make all bus stops ADA compliant. We have 7 bus stops that are in compliance out of 100. Ms. Benson stated MT's bus stop was analyzed by consultants. The consultants identified things MT can do to stops such as benches, that are not expensive to start our upgrade process. This grant is written for improvements not new stops or shelters. Mr. Putz asked for a motion, motion second, any discussion. None. Roll call was taken with motion passing unanimously.

### 7.2 Resolution 2019-003: 5311(f) Grant Application

Ms. Hawksford stated this was an operating grant that MT did not apply for last year. This grant does pays for 50% of our operating off the mountain routes. The amount is \$350,000.00. A Motion was second. No discussion. Roll call was taken with motion passing unanimously.

### 7.3 Equipment Disposal

Ms. Hawksford explained the board needs to approve any disposal of vehicles to be auctioned off when purchased with federal funds according to our policy. MT can retain up to \$5,000.00 of the money any balance back to CalTrans. Mr. Putz called for a motion, Ms. Bonito second. No discussion. Roll call was taken with motion passing unanimously.

## 8.0 General Manager's Report

Ms. Hawksford provided the following items for information and discussion:

1. Bus stop at Interlaken – Ms. Hawksford met with City of Big Bear Lake and property owner to discuss the issue of encroachment. Cost to build the turn out in front of Interlaken on Big Bear Boulevard would be \$287,000. Which \$87,000 would be a pass through grant from the city. A conversation ensued regarding the location of the new stop and the benefit to remove the bus stop from the Von's parking lot. Future meetings with the city are planned to discuss possible alternate locations including Sandalwood, Christmas Tree Lane, and Fox Farm Rd. near Kmart.
2. Bus Improvements – staff committee has been formed and the board will be updated as progress is made.
3. Member-At-Large - Several names were discussed to bring forward for appointment at the next board meeting.
4. Budget and Union negotiations are upcoming. Contract with Teamsters ends 6-30-19. A closed session next meeting. 5-15-19
5. Reorganization of staff. Duties re-distributed with new employees. Mr. Caretto requested an organizational chart.
6. CalAct will be having a conference in San Diego which staff will attend. Ms. Hawksford, Steve Brouard, Elizabeth Cate
7. Ms. Hawksford will be on vacation 2 weeks in May.
8. Ms. Benson mentioned the bus yard is being repaved.

**9.0 GENERAL ANNOUNCEMENTS**

**9.1 Administration – Free Ride Week April 17-24**

Ms. Benson discussed a complaint from a passenger. Full investigation found no evidence of complaint.

**9.2 Board Members – Ms. Bonito Form 700**

**10.0 ADJORNMENT**

Chairman Mr. Putz adjournment 11:28a.m. The next regularly schedule meeting will be held Wednesday, May 15, 2019, 10:30 a.m. at City of Big Bear Training Room, 39707 Big Bear Boulevard, Big Bear Lake, CA 92315



**MEMO TO:** BOARD OF DIRECTORS

**FROM:** KATHY HAWKSFORD, GENERAL MANAGER

**SUBJECT:** NOMINATION AND ELECTION OF MEMBER AT LARGE AND BOARD SECRETARY

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**Background:**

The Joint Powers Agreement between the City of Big Bear Lake and the County of San Bernardino executed December 1, 1993, provides for the election of officers in Section 3, C-D where it states, "The Board shall select a chairman, a vice chairman, a secretary and other necessary officials. The Board shall determine the terms of office for each officer of MT. The secretary shall be appointed by the Board but need not be a member of the governing board."

January 2019, the City of Big Bear Lake made new assignments to MARTA's Board. This included David Caretto. Mayor Randy Putz will continue to serve on MT's Board.

May 31, 2019, Member at Large, Terisa Bonita, is retiring from the Board. Therefore, the Board collectively must elect a new Member at Large. Those interested in joining the MT Board have submitted brief introductions for themselves, providing some history and their interest in serving. Also, with the departure of the Board Secretary, the Board of Directors must appoint a new secretary.

**Financial Impact:**

None

**Action Requested:**

Nominate and elect a new Member at Large and a new Secretary to the Board.

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Mountain Area Regional Transit Authority Board of Directors

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

In Favor: \_\_\_\_\_ Opposed: \_\_\_\_\_ Abstained: \_\_\_\_\_

Witnessed: \_\_\_\_\_







# System Summary Performance Report

April 2019

	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	Apr 2018	April % Change FY 2019	FY 2019 April YTD	FY 2018 April YTD	YTD % Change FY 2019
<b>Regular Service</b>												
Passengers	14,579	12,446	19,967	22,694	17,516	17,822	13,840	12,095	14.43%	163,165	148,379	9.97%
<b>System Total</b>												
Farebox Recovery Ratio	11.21%	10.23%	13.18%	6.99%	6.85%	6.77%	10.56%	47.50%	(77.77)	10.35%	14.43%	(28.27)
<b>Regular Service</b>												
BBV DAR	688	778	784	799	671	715	627	765	(18.04)	7,290	7,701	(5.34%)
<b>Big Bear Valley Fixed Route:</b>												
BBV Fixed Route-1	2,453	2,809	2,991	3,591	3,032	3,546	3,044	2,562	18.81%	30,045	45,038	(33.29)
BBV Fixed Route-11	3,936	3,435	3,925	3,886	3,260	3,890	3,797	3,399	11.71%	39,084	20,395	91.64%
BBV Fixed Route-3	987	955	1,153	1,687	1,417	1,081	1,082	1,009	7.23%	11,259	9,447	19.18%
BBV OTM	750	830	1,012	931	535	765	816	725	12.55%	7,995	8,896	(10.13)
BBV Trolley	783	210	374	438	482	335	140	148	(5.41%)	3,884	2,872	35.24%
BBV Fixed Route - 9	0	0	5,918	7,696	5,256	3,370	0	0	0.00%	22,240	14,016	58.68%
BBV Booster	532	355	45	0	0	0	0	0	0.00%	1,911	3,331	(42.63)
<b>RIM DAR:</b>												
RIM DAR	570	415	375	457	515	483	471	483	(2.48%)	4,695	5,291	(11.26)
RIM DAR-RT4	33	10	15	16	0	24	27	19	42.11%	202	246	(17.89)
<b>RIM Fixed Route:</b>												
RIM Fixed Route-2	1,719	1,510	1,712	1,423	1,176	1,585	1,693	1,604	5.55%	16,106	15,882	1.41%
RIM Fixed Route-4	331	314	283	272	195	274	288	374	(22.99)	3,016	3,529	(14.54)
RIM OTM	938	740	729	802	840	881	854	860	(0.70%)	8,612	8,163	5.50%
RIM Booster	602	21	591	653	116	838	954	0	0.00%	4,882	2,402	103.25%
<b>Total Ridership</b>	<b>14,579</b>	<b>12,446</b>	<b>19,967</b>	<b>22,694</b>	<b>17,516</b>	<b>17,822</b>	<b>13,840</b>	<b>12,095</b>	<b>14.43%</b>	<b>163,165</b>	<b>148,379</b>	<b>9.97%</b>



# Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Current Month		Previous Fiscal Year	
	Apr 19	Budget	Apr 18	\$ Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Fare Revenue</b>				
30025 · Fare Revenue	22,365.04	27,056.25	80,215.46	-57,850.42
30030 · Pass & Token Sales	1,025.00	1,858.59	2,114.00	-1,089.00
<b>Total Fare Revenue</b>	<u>23,390.04</u>	<u>28,914.84</u>	<u>82,329.46</u>	<u>-58,939.42</u>
<b>Government Assistance</b>				
<b>FTA 5311</b>				
30040 · FTA 5311- Operating	0.00	0.00	0.00	0.00
<b>Total FTA 5311</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Local Trans. Funds (LTF)</b>				
30045 · City of Big Bear Lake	0.00	49,769.75	62,466.50	-62,466.50
30055 · LTF Valley	0.00	60,113.25	58,362.50	-58,362.50
30060 · San Bernardino County	0.00	382,544.50	407,069.00	-407,069.00
<b>Total Local Trans. Funds (LTF)</b>	<u>0.00</u>	<u>492,427.50</u>	<u>527,898.00</u>	<u>-527,898.00</u>
<b>Measure I Funds</b>				
30065 · San Bernardino County	8,377.64	24,875.25	18,427.98	-10,050.34
<b>Total Measure I Funds</b>	<u>8,377.64</u>	<u>24,875.25</u>	<u>18,427.98</u>	<u>-10,050.34</u>
<b>Total Government Assistance</b>	<u>8,377.64</u>	<u>517,302.75</u>	<u>546,325.98</u>	<u>-537,948.34</u>
30015 · Advertising Revenue	776.62	660.25	766.20	10.42
30070 · Interest Income	0.00	0.00	10.80	-10.80
30075 · Reimbursements	0.00	0.00	0.00	0.00
30080 · Gain (Loss) on Disposal	0.00	0.00	0.00	0.00
<b>Total Income</b>	<u>32,544.30</u>	<u>546,877.84</u>	<u>629,432.44</u>	<u>-596,888.14</u>
<b>Gross Profit</b>	<u>32,544.30</u>	<u>546,877.84</u>	<u>629,432.44</u>	<u>-596,888.14</u>
<b>Expense</b>				
<b>Administrative</b>				
<b>Admin</b>				
<b>Training &amp; Travel</b>				
40110 · Ops Mgt/Staff Training & Travel	0.00	0.00	0.00	0.00
60035 · Admin Travel & Training	69.93	2,062.50	8,241.25	-8,171.32
<b>Total Training &amp; Travel</b>	<u>69.93</u>	<u>2,062.50</u>	<u>8,241.25</u>	<u>-8,171.32</u>
60010 · Admin Holiday	0.00	864.00	0.00	0.00
60015 · Admin Mileage & Reimbursements	23.20	166.67	79.03	-55.83
60025 · Admin Salaries/Wages	25,183.15	19,592.67	16,112.29	9,070.86
60030 · Admin Sick Leave	317.00	735.50	543.04	-226.04
60040 · Admin Vacation	7,835.95	2,198.25	2,074.56	5,761.39
<b>Total Admin</b>	<u>33,429.23</u>	<u>25,619.59</u>	<u>27,050.17</u>	<u>6,379.06</u>
<b>Advertising</b>				
60110 · Classifieds	0.00	47.91	135.00	-135.00
60115 · Public Notices	0.00	35.41	0.00	0.00
<b>Total Advertising</b>	<u>0.00</u>	<u>83.32</u>	<u>135.00</u>	<u>-135.00</u>
<b>Banking/Payroll Fees</b>				

# Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Current Month		Previous Fiscal	
	Apr 19	Budget	Apr 18	\$ Change
60210 · Bank Service Charges	0.00	0.00	0.00	0.00
60215 · Interest Expense	0.00	0.00	0.00	0.00
60220 · QBs Payroll Processing Fee	496.50	433.41	474.75	21.75
60225 · Credit Card Discounts	15.28	25.84	18.29	-3.01
<b>Total Banking/Payroll Fees</b>	<b>511.78</b>	<b>459.25</b>	<b>493.04</b>	<b>18.74</b>
<b>Board</b>				
60310 · Board Stipend	360.00	166.66	0.00	360.00
60315 · Board Travel	82.70	41.66	0.00	82.70
<b>Total Board</b>	<b>442.70</b>	<b>208.32</b>	<b>0.00</b>	<b>442.70</b>
<b>Insurance/Benefits</b>				
60410 · General Liability Insurance	0.00	0.00	0.00	0.00
60415 · Health & Welfare	2,028.21	20,997.91	9,333.75	-7,305.54
60420 · Health & Welfare Union	12,985.00		9,790.00	3,195.00
60425 · Payroll Taxes	10,800.19	11,722.91	9,819.25	980.94
60430 · Property Insurance	0.00	0.00	0.00	0.00
60435 · Retirement 401a	3,145.43	3,263.41	2,924.64	220.79
60440 · Union Pension	1,246.20	1,400.00	1,275.60	-29.40
60445 · Workers' Comp	0.00	0.00	0.00	0.00
<b>Total Insurance/Benefits</b>	<b>30,205.03</b>	<b>37,384.23</b>	<b>33,143.24</b>	<b>-2,938.21</b>
<b>Office Equipment</b>				
60455 · Office Equipment Lease	725.72	801.59	887.55	-161.83
60460 · Office Equipment Maint	2,508.00	2,500.00	4,059.50	-1,551.50
60465 · Software License & Fees	262.50	1,331.66	78.96	183.54
<b>Total Office Equipment</b>	<b>3,496.22</b>	<b>4,633.25</b>	<b>5,026.01</b>	<b>-1,529.79</b>
<b>Professional Services</b>				
60500 · Consultant Svcs.	3,000.00	4,166.66	140.00	2,860.00
60505 · Legal	255.00	1,250.00	459.00	-204.00
<b>Total Professional Services</b>	<b>3,255.00</b>	<b>5,416.66</b>	<b>599.00</b>	<b>2,656.00</b>
<b>Utilities</b>				
60515 · Gas/Water/Electric/Trash	2,334.32	2,616.91	2,026.25	308.07
60520 · Internet Services	449.96	544.41	359.96	90.00
60525 · Telephone	676.03	2,350.00	2,375.30	-1,699.27
<b>Total Utilities</b>	<b>3,460.31</b>	<b>5,511.32</b>	<b>4,761.51</b>	<b>-1,301.20</b>
60320 · Dues & Subscriptions	284.98	225.00	288.97	-3.99
60450 · Marketing/Promotions	1,248.00	2,750.00	4,401.30	-3,153.30
60470 · Office Supplies	1,383.53	1,016.66	1,613.02	-229.49
60480 · Postage & Delivery	100.00	79.16	100.00	0.00
60490 · Printing & Reproduction	0.00	1,666.66	479.09	-479.09
60510 · TREP	0.00	1,250.00	0.00	0.00
<b>Total Administrative</b>	<b>77,816.78</b>	<b>86,303.42</b>	<b>78,090.35</b>	<b>-273.57</b>
<b>Maintenance</b>				
<b>Maint</b>				
50110 · Maint Holiday	0.00	497.41	0.00	0.00

## Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Current Month		Previous Fiscal	
	Apr 19	Budget	Apr 18	\$ Change
50120 · Maint Overtime	44.48	166.66	344.76	-300.28
50125 · Maint Salaries/Wages	14,203.21	14,570.59	10,315.82	3,887.39
50130 · Maint Sick	554.00	482.91	73.50	480.50
50140 · Maint Vacation	567.94	497.41	2,071.28	-1,503.34
Maint - Other	1.80		0.00	1.80
<b>Total Maint</b>	<b>15,371.43</b>	<b>16,214.98</b>	<b>12,805.36</b>	<b>2,566.07</b>
<b>Maint Outside Services</b>				
50150 · Accident Repairs	0.00	833.34	0.00	0.00
50155 · Haz. Mat. Disposal	0.00	287.84	163.50	-163.50
50160 · Other - Testing, Towing, etc.	0.00	626.00	91.00	-91.00
<b>Total Maint Outside Services</b>	<b>0.00</b>	<b>1,747.18</b>	<b>254.50</b>	<b>-254.50</b>
50015 · Facilities Maintenance & Repair	3,710.00	2,500.00	1,682.44	2,027.56
50145 · Maint Inspections & Lic. Fees	0.00	166.66	0.00	0.00
50165 · Maint Uniform Rental/Purchase	0.00	541.66	541.92	-541.92
<b>Total Maintenance</b>	<b>19,081.43</b>	<b>21,170.48</b>	<b>15,284.22</b>	<b>3,797.21</b>
<b>Operations</b>				
<b>Driver/Dispatch</b>				
40010 · Dispatch Holiday	266.00	253.75	0.00	266.00
40020 · Dispatch Overtime	0.00	308.09	173.77	-173.77
40025 · Dispatch Sick	0.00	125.00	0.00	0.00
40035 · Dispatch Vacation	494.45	291.41	0.00	494.45
40040 · Dispatch Wage	7,515.13	7,979.34	7,491.96	23.17
40045 · Driver Holiday	1,311.68	2,005.25	249.96	1,061.72
40055 · Driver Overtime	261.50	2,101.00	2,458.16	-2,196.66
40060 · Driver Sick	143.60	1,455.75	528.47	-384.87
40065 · D&D Training & Travel	439.24	2,041.66	630.44	-191.20
40070 · Driver Vacation	797.09	3,876.09	1,480.72	-683.63
40075 · Driver Wages	58,518.39	61,987.00	60,323.53	-1,805.14
<b>Total Driver/Dispatch</b>	<b>69,747.08</b>	<b>82,424.34</b>	<b>73,337.01</b>	<b>-3,589.93</b>
<b>Driver/Dispatch Testing</b>				
40080 · DMV Pull Notices	0.00	10.84	24.00	-24.00
40085 · Exams/Drug Screens/Licenses	395.00	458.16	806.00	-411.00
<b>Total Driver/Dispatch Testing</b>	<b>395.00</b>	<b>469.00</b>	<b>830.00</b>	<b>-435.00</b>
<b>Maint Consumables</b>				
40120 · Fuel	26,631.89	23,646.84	26,685.24	-53.35
40125 · Oil & Fluids	66.65	258.34	1,028.74	-962.09
40130 · Parts & Supplies	9,870.19	2,972.59	10,427.68	-557.49
40135 · Tires	836.47	7,539.66	9,087.46	-8,250.99
<b>Total Maint Consumables</b>	<b>37,405.20</b>	<b>34,417.43</b>	<b>47,229.12</b>	<b>-9,823.92</b>
<b>Ops Mgt/Staff</b>				
40090 · Ops Mgt/Staff Holiday	195.04	687.09	0.00	195.04
40100 · Ops Mgt/Staff Salaries	16,099.04	15,436.09	14,296.64	1,802.40
40105 · Ops Mgt/Staff Sick	473.92	687.00	420.96	52.96

## Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Current Month		Previous Fiscal	
	Apr 19	Budget	Apr 18	\$ Change
40115 · Ops Mgt/Staff Vacation	0.00	1,053.34	781.60	-781.60
<b>Total Ops Mgt/Staff</b>	<b>16,768.00</b>	<b>17,863.52</b>	<b>15,499.20</b>	<b>1,268.80</b>
40210 · Radio Fees	200.00	773.34	879.13	-679.13
40215 · Uniform Replacement	150.97	404.59	258.67	-107.70
<b>Total Operations</b>	<b>124,666.25</b>	<b>136,352.22</b>	<b>138,033.13</b>	<b>-13,366.88</b>
<b>Total Expense</b>	<b>221,564.46</b>	<b>243,826.12</b>	<b>231,407.70</b>	<b>-9,843.24</b>
<b>Net Ordinary Income</b>	<b>-189,020.16</b>	<b>303,051.72</b>	<b>398,024.74</b>	<b>-587,044.90</b>



# Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Year Comparison	
	Variance	Jul '18 - Apr 19
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Fare Revenue</b>		
30025 · Fare Revenue	-72.12%	267,907.85
30030 · Pass & Token Sales	-51.51%	30,514.25
<b>Total Fare Revenue</b>	<b>-71.59%</b>	<b>298,422.10</b>
<b>Government Assistance</b>		
<b>FTA 5311</b>		
30040 · FTA 5311- Operating	0.0%	271,420.00
<b>Total FTA 5311</b>	<b>0.0%</b>	<b>271,420.00</b>
<b>Local Trans. Funds (LTF)</b>		
30045 · City of Big Bear Lake	-100.0%	0.00
30055 · LTF Valley	-100.0%	0.00
30060 · San Bernardino County	-100.0%	492,378.00
<b>Total Local Trans. Funds (LTF)</b>	<b>-100.0%</b>	<b>492,378.00</b>
<b>Measure I Funds</b>		
30065 · San Bernardino County	-54.54%	50,322.55
<b>Total Measure I Funds</b>	<b>-54.54%</b>	<b>50,322.55</b>
<b>Total Government Assistance</b>	<b>-98.47%</b>	<b>814,120.55</b>
30015 · Advertising Revenue	1.36%	6,863.79
30070 · Interest Income	-100.0%	296.56
30075 · Reimbursements	0.0%	26,518.34
30080 · Gain (Loss) on Disposal	0.0%	3,600.00
<b>Total Income</b>	<b>-94.83%</b>	<b>1,149,821.34</b>
<b>Gross Profit</b>	<b>-94.83%</b>	<b>1,149,821.34</b>
<b>Expense</b>		
<b>Administrative</b>		
<b>Admin</b>		
<b>Training &amp; Travel</b>		
40110 · Ops Mgt/Staff Training & Travel	0.0%	1,750.00
60035 · Admin Travel & Training	-99.15%	10,114.10
<b>Total Training &amp; Travel</b>	<b>-99.15%</b>	<b>11,864.10</b>
60010 · Admin Holiday	0.0%	8,712.12
60015 · Admin Mileage & Reimbursements	-70.64%	200.66
60025 · Admin Salaries/Wages	56.3%	208,717.88
60030 · Admin Sick Leave	-41.63%	9,154.48
60040 · Admin Vacation	277.72%	16,982.99
<b>Total Admin</b>	<b>23.58%</b>	<b>255,632.23</b>
<b>Advertising</b>		
60110 · Classifieds	-100.0%	358.77
60115 · Public Notices	0.0%	807.95
<b>Total Advertising</b>	<b>-100.0%</b>	<b>1,166.72</b>
<b>Banking/Payroll Fees</b>		

# Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Year Comparison	
	Variance	Jul '18 - Apr 19
60210 · Bank Service Charges	0.0%	179.53
60215 · Interest Expense	0.0%	1,446.22
60220 · QBs Payroll Processing Fee	4.58%	4,414.50
60225 · Credit Card Discounts	-16.46%	527.55
<b>Total Banking/Payroll Fees</b>	<b>3.8%</b>	<b>6,567.80</b>
<b>Board</b>		
60310 · Board Stipend	100.0%	1,320.00
60315 · Board Travel	100.0%	337.23
<b>Total Board</b>	<b>100.0%</b>	<b>1,657.23</b>
<b>Insurance/Benefits</b>		
60410 · General Liability Insurance	0.0%	68,170.00
60415 · Health & Welfare	-78.27%	111,234.74
60420 · Health & Welfare Union	32.64%	124,701.32
60425 · Payroll Taxes	9.99%	117,182.15
60430 · Property Insurance	0.0%	17,962.00
60435 · Retirement 401a	7.55%	29,572.98
60440 · Union Pension	-2.31%	14,010.40
60445 · Workers' Comp	0.0%	55,517.00
<b>Total Insurance/Benefits</b>	<b>-8.87%</b>	<b>538,350.59</b>
<b>Office Equipment</b>		
60455 · Office Equipment Lease	-18.23%	8,541.73
60460 · Office Equipment Maint	-38.22%	77,480.38
60465 · Software License & Fees	232.45%	42,188.97
<b>Total Office Equipment</b>	<b>-30.44%</b>	<b>128,211.08</b>
<b>Professional Services</b>		
60500 · Consultant Svcs.	2,042.86%	19,727.07
60505 · Legal	-44.44%	4,025.07
<b>Total Professional Services</b>	<b>443.41%</b>	<b>23,752.14</b>
<b>Utilities</b>		
60515 · Gas/Water/Electric/Trash	15.2%	27,573.39
60520 · Internet Services	25.0%	5,112.89
60525 · Telephone	-71.54%	22,449.34
<b>Total Utilities</b>	<b>-27.33%</b>	<b>55,135.62</b>
60320 · Dues & Subscriptions	-1.38%	2,601.85
60450 · Marketing/Promotions	-71.65%	39,276.93
60470 · Office Supplies	-14.23%	11,728.41
60480 · Postage & Delivery	0.0%	1,068.26
60490 · Printing & Reproduction	-100.0%	12,904.54
60510 · TREP	0.0%	17,985.22
<b>Total Administrative</b>	<b>-0.35%</b>	<b>1,096,038.62</b>
<b>Maintenance</b>		
<b>Maint</b>		
50110 · Maint Holiday	0.0%	4,820.28



## Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Year Comparison	
	Variance	Jul '18 - Apr 19
50120 · Maint Overtime	-87.1%	1,100.84
50125 · Maint Salaries/Wages	37.68%	133,459.17
50130 · Maint Sick	653.74%	2,173.40
50140 · Maint Vacation	-72.58%	-436.42
Maint - Other	100.0%	7.42
<b>Total Maint</b>	<b>20.04%</b>	<b>141,124.69</b>
<b>Maint Outside Services</b>		
50150 · Accident Repairs	0.0%	6,950.91
50155 · Haz. Mat. Disposal	-100.0%	4,482.79
50160 · Other - Testing, Towing, etc.	-100.0%	22,047.59
<b>Total Maint Outside Services</b>	<b>-100.0%</b>	<b>33,481.29</b>
50015 · Facilities Maintenance & Repair	120.51%	26,334.66
50145 · Maint Inspections & Lic. Fees	0.0%	1,698.50
50165 · Maint Uniform Rental/Purchase	-100.0%	6,835.98
<b>Total Maintenance</b>	<b>24.84%</b>	<b>209,475.12</b>
<b>Operations</b>		
<b>Driver/Dispatch</b>		
40010 · Dispatch Holiday	100.0%	2,679.05
40020 · Dispatch Overtime	-100.0%	2,021.33
40025 · Dispatch Sick	0.0%	1,625.84
40035 · Dispatch Vacation	100.0%	3,296.45
40040 · Dispatch Wage	0.31%	81,653.26
40045 · Driver Holiday	424.76%	22,788.62
40055 · Driver Overtime	-89.36%	20,839.52
40060 · Driver Sick	-72.83%	8,363.42
40065 · D&D Training & Travel	-30.33%	16,282.21
40070 · Driver Vacation	-46.17%	-12,391.96
40075 · Driver Wages	-2.99%	629,496.75
<b>Total Driver/Dispatch</b>	<b>-4.9%</b>	<b>776,654.49</b>
<b>Driver/Dispatch Testing</b>		
40080 · DMV Pull Notices	-100.0%	76.00
40085 · Exams/Drug Screens/Licenses	-50.99%	5,754.50
<b>Total Driver/Dispatch Testing</b>	<b>-52.41%</b>	<b>5,830.50</b>
<b>Maint Consumables</b>		
40120 · Fuel	-0.2%	259,085.21
40125 · Oil & Fluids	-93.52%	4,291.43
40130 · Parts & Supplies	-5.35%	398,751.25
40135 · Tires	-90.8%	64,969.20
<b>Total Maint Consumables</b>	<b>-20.8%</b>	<b>727,097.09</b>
<b>Ops Mgt/Staff</b>		
40090 · Ops Mgt/Staff Holiday	100.0%	7,225.76
40100 · Ops Mgt/Staff Salaries	12.61%	151,200.85
40105 · Ops Mgt/Staff Sick	12.58%	7,036.58

# Mountain Area Regional Transit Authority Profit & Loss Prev Year Comparison

April 2019

	Year Comparison	
	Variance	Jul '18 - Apr 19
40115 · Ops Mgt/Staff Vacation	-100.0%	-5,484.90
<b>Total Ops Mgt/Staff</b>	<b>8.19%</b>	<b>159,978.29</b>
40210 · Radio Fees	-77.25%	3,052.23
40215 · Uniform Replacement	-41.64%	1,936.55
<b>Total Operations</b>	<b>-9.68%</b>	<b>1,674,549.15</b>
<b>Total Expense</b>	<b>-4.25%</b>	<b>2,980,062.89</b>
<b>Net Ordinary Income</b>	<b>-147.49%</b>	<b>-1,830,241.55</b>

5.2b



## Monthly Performance Scorecard

### April, FY 2019 -- System - System-Wide Non-Excluded Routes

Performance Indicators & Data	April - FY 2019	April - FY 2018	Percentage Variance	FY 2019 YTD	FY 2018 YTD	YTD Variance
<b>Farebox Recovery Ratio</b>						
Operating Costs Per Revenue Hour	\$72.24	\$55.29	30.66%	\$81.53	\$67.44	20.89%
Passenger Revenue Per Revenue Hour (a)	\$7.72	\$28.33	(72.75%)	\$8.76	\$9.84	(10.98%)
Subsidy Per Revenue Hour	\$64.52	\$26.96	139.32%	\$72.78	\$57.60	26.35%
Operating Cost Per Revenue Mile	\$4.39	\$3.33	31.83%	\$4.95	\$4.04	22.52%
Passenger Revenue Per Revenue Mile	\$0.47	\$1.70	(72.35%)	\$0.53	\$0.59	(10.17%)
Subsidy Per Revenue Mile	\$3.92	\$1.62	141.98%	\$4.42	\$3.45	28.12%
Operating Costs Per Passenger	\$15.76	\$13.13	20.03%	\$15.93	\$13.67	16.53%
Passenger Revenue Per Passenger (Avg Fare) (a)	\$1.68	\$6.73	(75.04%)	\$1.71	\$1.99	(14.07%)
Subsidy Per Passenger	\$14.07	\$6.40	119.84%	\$14.22	\$11.68	21.75%
Operating Cost Per Passenger Mile						
Passenger Revenue Per Passenger Mile (a)						
Subsidy Per Passenger Mile						
Passengers Per Revenue Hour	4.6	4.2	9.52%	5.1	4.9	4.08%
Passengers Per Revenue Mile	0.28	0.25	12.00%	0.31	0.30	3.33%
Revenue Miles Between NTD Reportable Accidents (b)						
Percentage of Trips On Time	46.8%	62.2%	(24.76%)	49.3%	56.5%	(12.83%)
Passengers Served Between Complaints	3,448			23,090	49,378	(53.24%)
Complaints Per 100,000 Passengers	29.00	0.00	0.00%	4.33	2.03	113.30%
Revenue Miles Between NTD System Failures (c)		23,568		65,080	167,083	(61.05%)
Total Miles Between Total NTD System Failures (c)		25,277		70,011	179,168	(60.92%)
Total Miles Between NTD Major System Failures (d)						
Passengers	13,793	11,948	15.44%	161,632	148,134	9.11%
Passenger Miles						
Revenue Hours	3,009	2,836	6.09%	31,588	30,029	5.19%
Total Hours	3,265	3,120	4.67%	34,444	32,839	4.89%
Revenue Miles	49,507	47,136	5.03%	520,643	501,248	3.87%
Total Miles	53,540	50,553	5.91%	560,085	537,504	4.20%
Operating Costs	\$217,351	\$156,830	38.59%	\$2,575,493	\$2,025,219	27.17%
Passenger Revenue (a)	\$23,226	\$80,358	(71.10%)	\$276,592	\$295,467	(6.39%)
Operating Subsidy	\$194,126	\$76,472	153.85%	\$2,298,901	\$1,729,752	32.90%
NTD Reportable Accidents (b)	0	0	0.00%	0	0	0.00%
Total Roadcalls (NTD System Failures) (c)	0	2	(100.00%)	8	3	166.67%
Major Mechanical Failures (Roadcalls) (d)	0	0	0.00%	0	0	0.00%
Complaints	4	0	0.00%	7	3	133.33%
Trips On Time	4,492	5,480	(18.03%)	57,272	75,154	(23.79%)
On-Time Performance Trips Sampled	9,606	8,818	8.94%	116,248	132,967	(12.57%)

(a) Includes Auxillary Revenues and other Local Support related to reduced fares. (b) Collision Accidents reportable per NTD Definition. (c) Total System Failures per NTD Definition. (d) Major System Failures per NTD Definition.

