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**MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY**  
**Regular Board Meeting Minutes**  
**January 20, 2021**

Mountain Area Regional Transit Authority's Board of Directors held a Regular meeting on Wednesday, January 20, 2021, via Zoom for all Board members, staff and public due to the current meeting restrictions pursuant to Executive Order N-29-20.

**OPEN SESSION**

**CALL TO ORDER**

Chairman Miller called meeting to order at 10:32 A.M.

**PLEDGE OF ALLEGIANCE**

Led by Member Lee

**BOARD MEMBERS PRESENT VIA ROLL CALL**

James Miller, Chair, City of Big Bear Lake  
David Caretto, Vice-Chair, 3<sup>rd</sup> Supervisorial District  
Kyle Schulty, Member, 2<sup>nd</sup> Supervisorial District  
Alan Lee, Member, City of Big Bear Lake  
Rodney Shepherd, Member At Large

**AGENCY STAFF PRESENT**

Sandy Benson, General Manager  
Karen Wentworth, Clerk of the Board  
Mary Hickey, Administrative Assistant

**OTHERS PRESENT**

Randall Putz, City of Big Bear Lake  
Nancy Strickert, SBCTA  
Todd Warden, AQMD  
Michelle Kirkhoff, MK Consulting

**INTRODUCTIONS**

Ms. Benson welcomed Member Alan Lee to the MT Board as a new Member representing the City of Big Bear Lake. Member Alan provided a brief bio. Ms. Benson asked Mr. Putz to join the meeting to commemorate his service as a MT Board Member and Chairman. Chairman Miller asked Ms. Benson for Staff and Board Member introductions.

**PUBLIC COMMENT**

No Public Comments

## **CONSENT CALENDAR**

Chairman Miller called for any items to be pulled from the Consent Calendar. Vice-Chair Caretto made a motion to approve the Consent Calendar, Board Minutes November 18, 2020, and Items 1-8. Member Schulty seconded the motion. Roll Call Vote: The motion passed unanimously.

## **GENERAL MANAGER'S REPORT**

Presented by: Sandy Benson

Member Schulty will provide the GM with contact information at the County Public Works to better facilitate the need to clear road conditions during winter storms in the RIM area.

## **NEW BUSINESS**

### **9. FISCAL YEAR 2019-2020 FINANCIAL AUDIT**

Chairman Miller called for discussion. Chairman Miller made a motion to Receive & File Fiscal Year 2019-2020 Financial Audit. Report was Received & Filed.

### **10. CONFLICT OF INTEREST CODE**

Chairman Miller called for discussion and a motion. A motion was made by Vice-Chair Caretto to approve renewal of Mountain Transit's Conflict of Interest Code and amend Mountain Transit Policy 204. Member Shepherd seconded the motion. Roll Call Vote: The motion passed unanimously.

### **11. MAINTENANCE AGREEMENT BETWEEN MOUNTAIN TRANSIT AND THE STATE OF CALIFORNIA RESOLUTION 2021-001**

Chairman Miller called for discussion. Chairman Miller called for a motion. Vice-Chair Caretto made a motion to approve by Resolution 2021-001 the Maintenance Agreement between Mountain Transit and the State of California. Member Shepherd seconded the motion. Roll Call Vote: The motion passed unanimously.

## **GENERAL COMMENTS AND ANNOUNCEMENTS**

Administration – None

Board Members – Member Lee appreciated the welcome to the Board and invited those on the Board and attending the meeting to a Town Hall Zoom Meeting he will be hosting on Saturday, January 23, 2021 at 10:00am.

Member Shepherd asked about the Transit Operators receiving the vaccine. Ms. Benson explained her coordination with the City Manager. Ms. Benson expressed concerns that some employees are hesitant to get the vaccine, but MT will encourage and make the information about the vaccine available to all employees.

Vice-Chair Caretto discussed the process the City of Big Bear Lake has created with the approval of a Resolution to encourage city employees to get the vaccine and suggested MT pattern this direction.

Vice-Chair Caretto suggested to Ms. Benson to include in Member Lee's orientation to take him to all the MT facilities including the new bus stop at Stater Bros.

## **ADJOURNMENT**

Chairman Miller adjourned the meeting at 11:15 A.M.

The next regular meeting is scheduled to be held Wednesday, February 17, 2021 at 10:30 A.M. Due to current Executive Order N-29-20 this meeting will be available via Zoom for all Board Members, MT Staff and Public.

  
Karen Wentworth, Clerk of the Board

APPROVED AT THE February 17, 2021 BOARD MEETING

Board Meeting of February 17, 2021